Will guests be charged a fee in any form to attend the event?

“Charging” for an event includes, but is not limited to:
1. Conference/Registration Fee
2. Set Monetary Donation
3. Cash Bar
4. Attendees pay a fee to offset some cost of the event

Event is free for attendees – no form of direct or indirect sale/exchange of funds. Does not require an ABC One-Day Alcohol License

Requires:
1. UCI Alcohol Request Form to be submitted AND approved
2. Self-service is only permitted at a Faculty/Staff sponsored event that has less than 50 attendees who are all above the age of 21, and where no hard liquor will be served.
   *Please contact Hospitality & Dining for further details

Yes, there is a fee:
Some form of payment for the event

The sponsoring organization is a department with no outside non-profit affiliation

The Department cannot hold an alcohol license as a state entity. Please see below for alternate options:
1. Do not charge a fee for the event
2. Hire an approved caterer to provide and serve the alcohol
3. Co-sponsor with a Non-Profit Organization who can apply for the One-Day Conditional license

The Sponsoring Organization is hiring a caterer to provide AND serve the alcohol

Requires:
1. The caterer will need to become an approved caterer to serve BOTH food and alcohol
2. Caterer will need to submit a copy of a Type 58 Caterer Permit
3. The caterer will need to apply for a Catering Authorization from the ABC
4. Caterer will need to provide Certified Professional Servers
   *Please contact Hospitality & Dining for further details

The sponsoring organization is affiliated with a non-profit or an outside non-profit organization is co-sponsoring

The Non-Profit Organization will need to apply for a One-Day Conditional License from the ABC
   *Please contact Hospitality & Dining for further details

CATERER OPTION

The Sponsoring Organization is hiring a caterer to provide AND serve the alcohol

Requires:
1. The caterer will need to become an approved caterer to serve BOTH food and alcohol
2. Caterer will need to submit a copy of a Type 58 Caterer Permit
3. The caterer will need to apply for a Catering Authorization from the ABC
4. Caterer will need to provide Certified Professional Servers
   *Please contact Hospitality & Dining for further details

What is your organization’s non-profit status?

Question 1

Student Center Conference Services (1st floor and CCA lobby), Phoenix Grille, Bren Events, Anteater Ballpark, Anthill Pub & Grille

Question 2

Student Center Conference Services (1st floor and CCA lobby), Phoenix Grille, Bren Events, Anteater Ballpark, Anthill Pub & Grille

Question 3

Student Center Conference Services (1st floor and CCA lobby), Phoenix Grille, Bren Events, Anteater Ballpark, Anthill Pub & Grille

NOTE: The California Department of Alcoholic Beverage Control CANNOT provide an alcohol license to another State entity – University of California.

If a One-Day Conditional License is needed, the department must hire a caterer or a non-state entity to apply.